

INSTRUCTIONS

- Open the link <http://fcraonline.nic.in>, the following window appear:

← → ↻ fcraonline.nic.in

 गृह मंत्रालय, भारत सरकार
Ministry of Home Affairs, Govt. of India

FCRA Online Services

- è [Registered Associations - Update information **NEW**](#)
- è [Online filing of Request of UserId and Password for FCRA Registered Associations](#)
- è [Online filing of FCRA Annual Returns](#)
- è [Instructions for filing online of FCRA Annual Returns](#)
- è [Online filing of application for grant of FCRA Registration](#)
- è [Instructions for filing online grant of FCRA Registration](#)
- è [Online filing of application for grant of FCRA Prior Permission](#)
- è [Instructions for filing online grant of FCRA Prior Permission](#)
- è [Online filing of Application for Accepting Foreign Hospitality Under FCRA](#)
- è [Instructions for filing Online of FCRA Hospitality](#)

While sending any written communication to FCRA wing of Foreigners Division they should write on the top of the envelope in bold letters as "FOR FCRA WING" in addition to the address, so that letter can reach to this Wing without any delay.

(You may send e-Mail to [ds-fcra\[at\]nic\[dot\]in](mailto:ds-fcra[at]nic[dot]in) for any suggestions and queries regarding FC(R) Act, 2010. And for any problem in filing online application send an e-Mail to [clsharma\[at\]nic\[dot\]in](mailto:clsharma[at]nic[dot]in))

Best viewed in Internet Explorer 6 & above, at a resolution of 1024 X 768 or higher

- Click on the link **“Registered Associations - Update Information”** link the following screen will appear. Fill the information as requested and click on **“PROCEED”** button.

← → ↻ fcraonline.nic.in/Dta_col_frm_tngq_valid.aspx

Specify the FCRA Registration Number, State, and District

(a) FCRA Registration Number:

(b) State:

(c) District:

- The following window appears. Field mark with * are mandatory. Fill the all the mandatory field and save the data.

***1. Details of the Association:**

* (a) Name (in full):

* (b) Address ((Block No/Building/Village/Name of Premises) and (Road/Street/Post Office)): (Max.100 characters(only A-Z a-z 0-9 # - / and space are allowed))

* (Area/Locality) and (Town/City): (Max.100 characters(only A-Z a-z 0-9 # - / and space are allowed))

* (State):

* (District):

* (Pin Code): 0-9 characters allowed

* (c) Mobile no. of the Chief Functionary : e.g. 99xxxxxxxx

* (d) e-Mail address of the association:

***2. FCRA Registration Details:**

* (a) Registration Number:

***3. Details of designated FC account for receipt of Foreign Contribution:**

* (a) Account Number:

* (b) Name of the Bank:

* (c) Branch Name and Branch Address (With PIN Code): (Max.100 characters(only A-Z a-z 0-9 # - / and space are allowed))

4. Details of Utilisation account(s): (If you don't have any separate utilisation accounts then skip the below fields) or (You can enter one or more utilisation accounts)

For adding Utilisation account, please enter below fields and click on Add button.

(a) Account Number:

(b) Name of the Bank:

(c) Branch Name and Branch Address (With PIN Code):

- After clicking on **SAVE DATA** button, your data will be saved and data will be available for you to final submit to Ministry of Home Affairs.
- Before clicking on **FINAL SUBMIT**, you can modify the data by editing required information and clicking on **UPDATE DATA** button.
- Once you confirm the final submission, your data will be finally submitted to Ministry of Home Affairs and thereafter you can't modify anything.
- For any query please send an email to usfcmu-mha@nic.in.